



Ministry of Health
Vietnam Food Administration
introduction

The government

The socialist republic of viet nam

No. 14/1999/QĐ-TTg
Independence - Freedom - Happiness
Hanoi,

February 4, 1999

Decision of the prime minister
on the Establishment of the Food Administration

The prime minister

- Pursuant to the Law on Organization of Government dated September 30, 1992;
- To strengthen management of food quality, hygiene and safety;
- At the request of the Minister of Health and the Minister, Chief of the Committee of Government Organization and staff Civil Service;

Decides:

Article 1.

To establish the Food Administration under the Ministry of Health in order to assist the Ministry of Health to perform State management of quality, hygiene and safety of food nationwide.

The Food Administration shall have legal status, its own seal and accounts, and operational expenses provided by State

Budget. The Department's headquarters is located in Hanoi.

Article 2.

The Food Administration shall have the following main duties and rights.

1. To draft or to participate in drafting regulations on quality, hygiene and safety of food to submit to the Minister of Health for issuance in accordance with his authority or to submit to the Government and the Prime Minister for consideration and decision.
2. To establish or to participate in the establishment of quality standards of food, technical processes and regulations to ensure the quality, hygiene and safety of food for insurance by the Minister of Health or to provide comment to competent agencies.

To promulgate documents in accordance with its authority guiding the implementation of standards, technical processes, and regulations, skill on quality, hygiene and safety of food; to grant certificates for the units meeting requirements on food hygiene and safety.

3. To establish a list of various types of food subject to quality registration for issuance by the Minister of Health and to organize registration of quality of food.

To grant or to withdraw in accordance with its authority certificates of hygiene and safety of food with respect to foods domestically manufactured, including industrially-produced foods.

4. To organise examination and inspection of the implementation of regulation on good quality, hygiene and safety.

To organise examination of quality, hygiene and safety of imported foods in accordance with the law.

5. To participate and to co-ordinate with relevant agencies to prevent or stop production and circulation of foods which do not meet requirements on food quality, hygiene and safety.

6. To co-ordinate with relevant agencies of the Ministry of Culture and Information in the management of advertising on food for children, patients, the elderly and pregnant women and food requiring special control: to organise education and publication of information on quality, hygiene and safety of foods.

7. To carry out international co-ordination in the field of quality, hygiene and safety of foods in accordance with the law and the assignment of the Minister of Health.

8. To manage organisation, personnel, assets and budget in accordance with the law and authority assigned by the Minister of Health.

Article 3.

The Food Administration shall have a Director and a number of Deputy Directors appointed by the Minister of Health.

The Director shall be responsible before the Minister of Health for the all of the activities of the Department. The Deputy Directors shall assist the Director and take responsibility before the Director for the duties that they have been assigned.

The Minister of Health shall be responsible for detailing the duties organisational structure, and staff of the Food Administration with the approval of the Minister, Chief of the Government Committee of Organisation, and staff.

Article 4.

The local Departments of Health shall have the duty to manage the quality, hygiene and safety of foods in the areas.

Article 5.

This Decision shall take effect 15 days after the date signing. All conflicting provisions issued prior to this Decision shall be revoked.

The Minister of Health, Ministers, Heads of ministerial-level agencies, Heads of agencies under the Government, Chairmen of People's Committees of Provinces and cities under central authority shall take responsibility for the implementation of this Decision.

The Prime minister
(signed and sealed)
Phan Van Khai

Recipients:

- Standing committee of the Politburo,
- The Prime Minister, Deputy Prime Ministers,
- Ministries, ministerial-level agencies, agencies under the Government.
- People's Councils, People's Committee of provinces and cities under central authority.
- Office of the National Assembly,
- Office of the President,
- Central Office and Party's Committees,
- People's Supreme Prosecution
- People's Supreme Court,
- Central bodies of organisations,
- Official Gazettes,

The function and responsibility of Food Administration
(Follow the Decree number 2964/2004/QĐ-BYT Aug, 27 2004)

The Functions of Food Administration (FA)

FA is a professional department belonging to Ministry of Health to assist Minister of Health to implement the function of state management of instructing, monitoring the professional activities on food hygiene, safety in national wide.

FA has the legal rights, the separated seal and account, office located in Ha Noi. The finance of FA will be provided with the state budget and other legal financial resources.

The responsibilities and authorities of FA:

To preside over the establishment or to take part in establishing and implementing the strategy, policy, plan of food hygiene, safety.

To establish or take part in establishing legislative documents on food hygiene, safety to be issued by Minister of Health as a competent agency or submit to competent agency to issue.

To compile, or to participate in compiling regulations, standards, procedures, technical procedures to submit to Minister of Health to issue or to give opinions to competent agency to issue.

To establish the lists of categories such as: high risk food, fortified food, radiative food and the limits of radiative dosages, processing aids and food additives which are allowed to use and other related matters.

The function and responsibility of Food Administration (Follow the Decree number 2964/2004/QĐ-BYT Aug, 27 2004)

- To preside over the establishment of regulation on criteria for health and knowledge requirements on food hygiene, safety for food producer, trader in a manner of being appropriate with each type of production and trade sector in each period time; to establish regulation on the periodic health examination for workers at food premises and food trade services.
- with in the ambit of authority, to issue documents providing the guidance for the implementation of legislative documents, standards, regulations, technical and professional procedures on food hygiene, safety.
- To preside over or to coordinate with other related agencies on the risk management of food contamination, prevention and remedy of food poisoning and foodborne disease, management food hygiene, safety communication.
- To compile the content and instruct the education-communication works; to promulgate legislative document and knowledge of food hygiene, safety .
- To instruct, guide, train the professional food hygiene, safety matters to food management network in the nation wide.
- To instruct, encourage, monitor the authorized agencies of state inspection, food certification and accreditation.
- To organize, co- ordinate with professional inspection agency in inspecting compliance with food hygiene, safety regulations of any organization, individual processing, trading food in the nation wide.
- To organize, to carry out scientific researches and international cooperation in food hygiene, safety .

The function and responsibility of Food Administration
(Follow the Decree number 2964/2004/QĐ-BYT Aug, 27 2004)

To manage, to instruct, and to carry out these following professional activities:

To manage the grant and recall of the certification of food hygiene, safety, acknowledgement of receipt of food quality, safety declaration, acknowledgement of receipt of food advertisement and food additive registration; food hygiene, safety registration; health certificate of food product; accreditation and certification on HACCP, GHP, GLP and others.

To participate in training, to hold the training course on professional food hygiene, safety to food producer, trader, consumers and others.

To instruct the lab network and co-ordinate with other related agencies on technical professional skill of food test in the nation wide.

To manage the organization of official staff, assets, finance as assigned as the state law and the distribution of Minister of Health.

To do other duties assigned by the Minister of Health.

Organization and action mechanism of FA.

1. The Director Board:

The Director and vice directors are appointed and dismissed by Minister of Health. Director will be responsible to Minister for all activities of FA, and vice directors will assist the Director and will be responsible to Minister for all work assignments.

2. The organization of FA:

General administration division

The registration and certification division

The information, education and communication division

Financial division

Technical Science and Standard division

The Integration and Development division

The Network Direction division

The function and responsibility of Food Administration (Follow the Decree number 2964/2004/QĐ-BYT Aug, 27 2004)

3. Action mechanism:

The activity of FA will be followed by leader mechanism

The function and authority of General administration division and other division are defined by Director basing on the function of FA assigned by Ministry of Health. Director decides the relation of divisions within FA.

The appointment, dismissal of the title of leaders of FA and head of General administration division and divisions within FA will be followed by the regulation of Ministry of Health.

The title of leader of FA and head of General administration division and divisions within FA will be profited allowance as the current regulation.

The staff of FA: The staff of FA followed by Minister of Health will be adjusted annually as the requirement and proposal of Director.

STATE MANAGEMENT ON FOOD HYGIENE AND SAFETY

Extract from Ordinance on Food Hygiene and Safety

Article 42

The content of State management on food hygiene and safety shall include:

Developing and organizing the implementation of strategies, policies, planning and plans on food hygiene and safety;

Promulgating and organizing the execution of legal and regulatory documents on food hygiene and safety, regulations and standards on food hygiene and safety;

Mapping out and organizing the implementation of preventive and remedial plan against food poisoning and foodborne diseases;

Managing the systems of tests and experiments for food safety;

Managing the publication of standards for food hygiene and safety, certifying eligibility for food hygiene and safety;

Carrying out research into scientific advances and technologies in the field of food hygiene and safety;

Providing professional and/or refresher training in the field of food hygiene and safety;

Organizing information, communication and dissemination of knowledge and laws and regulations on food hygiene and safety;

Promoting international cooperation in the field of food hygiene and safety;

Conducting inspection, checks, handling of complaints, denouncements and dealing with breaches of law and regulations on food hygiene and safety.

STATE MANAGEMENT ON FOOD HYGIENE AND SAFETY

Extract from Ordinance on Food Hygiene and Safety

Article 43

The government shall stipulate uniform State management on food hygiene and safety. The Ministry of Health shall be responsible to the Government for exercising State management on food hygiene and safety.

Ministries and sectors shall, within the ambit of their functions and authority, have the responsibility to co-ordinate with the Ministry of Health in exercising State management on food hygiene and safety in areas they are in charge in line with the following principles:

State management on food hygiene and safety in the process of production shall mainly rest with specialized ministries/sectors and shall be exercised in coordination with the Ministry of Health and relevant ministries and sectors;

State management on food hygiene and safety in the process of circulation shall mainly rest with of the Ministry of Health and shall be exercised in co-ordination with the relevant ministries and sectors.

4. The People's Committees at different levels shall, within the ambit of their functions and authority, exercise State management on food hygiene and safety at their localities.

Responsible state management on food hygiene safety and responsible in prevention. overcome food poisoning and diseases transmitted by foods

Section 1

State responsible management on food hygiene safety

Article 21 Ministry of Health

1. Establish and promulgate according their competent or submit government promulgate all act normative laws, strategy, policies on food hygiene safety, collaborate with related Ministries, branch agencies for coincide with standards on food hygiene, safety for indigenous foods.
2. Main responsible, collaborate with Ministries, related branch agencies for implement state management on food hygiene safety for food distribution in market and imported foods, organize the implementation on control contaminated micro organism, and remain, exist pesticides in foods (including food additives)
3. Main responsible, collaborate with Ministries, related branch agencies for implement technology, science research, train professional knowledge, foreign cooperation, in the fields of food hygiene safety, organize implement communication service, propaganda, publicize knowledge and law on food hygiene safety.

Article 22 Ministry agriculture and rural development

1. For implement state management on food hygiene safety to food products throughout of processing production from agriculture breeding exploitation, harvest, process, slaughter. preserve, transport according to function and task assigned as far as agricultural products has been distributed on indigenous market or export, management veterinary hygiene for food products origin animals imported to Viet Nam.
2. Main responsible, collaborate with Ministry of Health establish and promulgate all act instruction for implementation the management on food hygiene safety according definition at clause 1 this article

Responsible state management on food hygiene safety and responsible in prevention. overcome food poisoning and diseases transmitted by foods

Section 1

State responsible management on food hygiene safety

Article 23 Ministry of sea product

1. Implement state management on food hygiene safety for sea products indigenous consumption throughout process of production from sea product breeding, exploitation, process, preserve, transport to the end products are distributed in market.
2. Manage on food hygiene safety for seafood product export and temporary import-reexport.
3. Main responsible collaborate with Ministry of Health establish and promulgate all act instruction on implementation the management of food hygiene safety according definition of clause 1 this article.

Article 24 Ministry of Industry

1. Implement state management on food hygiene safety for food products throughout processing production of manufacturers in the scope of their management according to function assigned as far as food products has been distributed in indigenous market and export.
2. Be the main responsible, collaborate with MOH and ministries, related branch agencies, establish and promulgate all act of instruction for implement the official management on food hygiene safety according stipulated at clause 1 this article.

Article 25 Ministry of Trade

1. Collaborate with MOH and ministries, related branch agencies for implement state management to food products distributed on market according their function task assigned
2. Collaborate with ministries, related branch agencies for implement inspect food hygiene safety to food products distributed on market and food import.
3. Be the main responsible, collaborate with ministries, related branch agencies establish and promulgate all act of normative law on conditions of trade food service, trade fresh, raw food service, and organize on control of implementation all act of normative law cited above.

Responsible state management on food hygiene safety and responsible in prevention. overcome food poisoning and diseases transmitted by foods

Section 1

State responsible management on food hygiene safety

Article 26 Ministry of science and technology

1. Be the main responsible, collaborate with ministries, related branch agencies establish Vietnamese standards on food products, recognize food processing certificate processor produce and trade food products meet quality food standards
2. Be the main responsible, collaborate with Ministry of Health and other ministries, related branch agencies establish process on state control food hygiene, safety.

Article 27 Ministry of Culture and Information

Collaborate with MOH and other ministries, related branch agencies propagate, publicize knowledge on law, food hygiene and safety, defined on advertise activities for food products.

Article 28 Ministry of Finance

1. Main responsible, collaborate with MOH, instruct on collect taxes, fees on food hygiene and safety.
2. Collaborate with MOH and Ministries manage professional branches implement control imported food according stipulation of law on customs and definition of this decision.

Article 29 People's committee at all level

1. Must responsible collaborate with all competent agencies defined at article 21,22,23,24,25,26,27 and 28 for implement the state management on food hygiene safety at locality in all processing of production from: plan-breeding, harvest, catch of fish, exploitation, slaughter, processing, preserve, transport as far as food products throughly to consumers, manage food hygiene and safety for food streets, market place, tourist zone and festival
2. Guide on propagates, educate, and instruct for implement executes all act normative law on food hygiene and safety. Organize control inspect the implementation all legal stipulation on food hygiene and safety in localities.
3. Guide all services, bureau branch agencies at region area, for establish the production of localities on processing agricultural products, food safety, establish model commune take part in management and supervise on guarantee food hygiene and safety at region.

VFA Director Board Tasks and Responsibilities

1. Director General: Tran Dang

Is fully responsible to the Minister of Health for the entire activities of the VFA.

+ The Director General leads, manages generally all aspects and missions of the VFA.

+ The General Director directly guides following missions:

Political thought and interior security

Personnel planning and network development

Development of plans, programs and strategy projects on Food safety

Finance

Development of modern models and frameworks for food safety (HACCP, Habit changing ...)

+ The Director General is in charge of the missions of:

The general administration division and the financial - account division

Supervizing food safety specification mission of the Institute of Nutrition

Supervizing food safety activities in Hanoi, Hochiminh City, Da Nang, Quang Ninh and Hai Phong.

2. Deputy Director General: Chu Quoc Lap

+ Assists and be responsible to the Director General for the assigned tasks and missions, as follows:

Education and communication on food safety

Integration and development

Foreign affairs

Management of information advertisements and signature of the application for the advertisements on food safety.

+ The Deputy General Director is in charge of the missions of:

The integration and development division and Information and education communication division

Supervizing food safety specification mission of the Institute of Hygiene and Public Health, Hochiminh City.

Supervizing food safety activities in Northern provinces (cover to Thua Thien – Hue) except Hanoi, Quang Ninh and Hai Phong.

VFA Director Board Tasks and Responsibilities

3. Deputy General Director: Hoang Thuy Tien

+ Assists and be responsible to the Director General for the assigned tasks and missions, as follows:

Registrations and declarations of import export food standards

Network direction for food safety

Food safety inspections and dealing with complains

Signature of the registration and certifications of product standard declarations

Fireworks and other security activities for the VFA

+ The Deputy General Director is in charge of the missions of:

The registration and certification division and the network direction division

Supervizing food safety specification mission of the Institute of Epidemic Hygiene Tay Nguyen.

Supervizing food safety activities in Southern provinces (from Dong Nai, Binh Phuoc) except Hochiminh City.

4. Deputy General Director: Nguyen Thi Khanh Tram

+ Assists and be responsible to the Director General for the assigned tasks and missions, as follows:

Science and Technology activities for food safety

Food safety standards

Food safety testing

Inter-sector missions on food safety

Organization of scientific workshops on food safety

Labor Union missions, culture and sport activities of the VFA

+ The Deputy General Director is in charge of the missions of:

The science, technology and standards division

Supervizing food safety specification mission of the Institute of Pasteur Nha Trang.

Supervizing food safety activities in Central Region and Tay Nguyen provinces, except Da Nang City.

Functions, Tasks and Responsibilities of the VFA's Division

General Administration division

Functions:

To assist the Director General for the development of strategy, policy, proposals, plans and programs;
To integrate and coordinate all interior activities to be in line with the programs and plans of the VFA Director Board; To implement the missions of planning, administration, documentation, personnel, information and communication technology, legislation, emulation, commend and reward, and other assigned missions.

Tasks and Responsibilities:

1. Execution of the guides of the VFA Director Board

Intergrate, monitor and supervize the execution of the Operational Proceedure Regulation and working plans of the VFA

Coordinate the activities of the departments; Inform the guides and notes of the VFA Director Board to related beneficiaries

Intergrate, annalyze and report operation status of the VFA

2. Administration, documentation and archives

Implement documentation activities: receive, manage, deliver paper, letters, newsterms and magazines, and documents (in and out) according to legislation rules; Comply with the regulation and legislation rules on State secrets; Issue the introduction and travel warrants in according with the rules;

Complete all document-out of the VFA; Manage and use the stamps to be in line with the regislation rules.

Carry out the archive missions in accordance with the Government regislation rules

Be responsible for purchase equipment, tools and stationery for the VFA activities

Assure daily logistic activities

Manage communication facilities

Manage vehicles and gaz

Assure receipt visitors and interior reception follow the rules

Develop interior public/community works; Build the Internal Rules and implement plan on fireworks and security for the VFA.

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

3. Personnel Missions

Execute regulations, policy to the staffs: salary, healthcare, pension,...in line with the rules.

Carry out the missions of protection interior politics and security

Assist the Director General on the servant mobility and other personnel activities

Build the personnel plans, programmes; Manage servants records in accordance with the hierarchy of the Ministry of Health; Statist servant and personnel management

Participate to organizing the examination for the regulation of capability, salary and other benefits of the servants; Participate to organizing the recruitment, deliver and set up positions.

Participate to organizing the training, education and assessment of the servants in accordance with the authority assigned.

Participate to the inspection of the servants in accordance with the rules.

Be a contact point for the participation of dealing with servant complains

4. Planning Missions

Be the contact point for building annual, quateral and month plan

Participate to building the shorterterm, mediumterm and longterm strategies, to forsigning future plans.

Monitor and supervise the implementation and evaluation of the plans and programmes.

Collect and analyse periodical reports in the VFA, from the ministry, sectors and localities.

Monitor, intergrate and analyse food-born diseases reports (periodical and unscheduled)

Summarize and report operational status of the VFA

Be the contact point to the related departments for the organization of workshops, seminars, trainings on food safety.

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

5. Legislation Missions

Participate to drafting standardized document on food safety.

Check and appraise legislation terms and document about the legislative aspect before submit for approval of the Director Board or before update to the Stamp Records and deliver out.

Collect registration terms related to quality and food safety

Be the contact point for the respond document and text to related organizations.

Be the contact point for the participation to drafting the respond text to the complains on the administration of food safety.

Follow the missions of emulation, reward and disciplinary of the VFA.

6. Organization of other missions

Preside over and coordinate with other department for the reform of administration.

Build up, organize the implementation of and maintain the Democracy Regulation and Interior Regulation at the VFA

Be the contact point for the implementation of public relations and related missions.

Be the contact point for the build and management of Website of the VFA as well as other digitalized information activities.

7. Compete other missions assigned by the Director General.

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

Registration and Certification division

I. Function:

Assist the Director General to manage the missions of the application and announcement of product standard, of the certification of health, certification of free-circulation application for permission, and monitor the management of import export foods.

II. Tasks and Responsibilities:

1. Direct and guide the network and firms on the requirements, application and standard announcement forms on food safety
2. Directly organize the attestation of the product standard announcement of the firms (production, import, and representative of foreign firms) for the following
3. Products: bottled natural mineral water, cigarettes, function foods, nutrient mineral added foods, supplementary foods, import additives, processing supported matters, and materials or the products which have been produced through a high temperature process.
4. Direct and guide firms and food safety inspection organizations on the conditions, procedures, authority, principles, records, control methods on import export food safety.
5. Be the contact point to assist the Director General to appraise and appoint the organization controlling import foods.
6. Participate to the activities of control, test, admission, certification of food safety
7. Draft and participate to drafting standardized text and document related to assigned management missions.
8. Participate to training, education, workshops, seminars on food safety.
9. Implement the management of application records, standard announcements. Periodically report on food safety standard announcement activities as well as import, export of foods.
10. Complete other missions assigned by the Director General..

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

Science, Technology and Standards division

I. Function:

Assist the Director General to manage the activities of science, techniques and standards, to the missions of food safety tests.

II. Tasks and Responsibilities:

1. Be the contact point for the management of standards, the mission of standardization and related activities.
2. Be the contact point for the management of scientific and technical activities on food safety.
3. Be the contact point for the missions of food safety test.
4. Collect, intergrate and annalyze scientific and technical information and standards on food safety of Vietnam as well as aboard for providing the Director Board when required.
5. Guide to apply the standards, technical practices and process. Participate into workshops, seminars, trainnings and education on related issues.
6. Participate to the direction to establish laboratories in accordance with the system of Good Laboratory Practices and the standard ISO/IEC 17025.
7. Be the contact point for dealing with the problems related to standards, science and techniques on food safety.
8. Assist the Director General to guide and supervize science and technique activities. Be the contact point for the management of science and technology studies of the VFA. Maintain periodically one national scientific and technical conference on food safety per each 2 years.
9. Compete other missions assigned by the Director General..

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

Information and Education Communication division

I. Function:

Assist the Director General to manage and direct the action informatinal, educate and communicate information on food safety.

II. Tasks and Responsibilities:

1. Assist the Director General to plan as well as strategy of education information and communication on food safety. Summarize and evaluate the plans.
2. Assist the Director General to build the plan, implement, summarize and evaluate "The month act for food safety" annually.
3. Be the contact point to arrange, organize monitor, synthesize, evaluate the educations , meetings, trainings which are organized by the VFA.
4. Direct, monitor and assemble the actions of education communication on food safety of the network, press agents and other related agents.
5. Improve the competency of cummunication. Construct communication plan for personnels of the network and the collaborators.
6. Reception, guide to advertise for food safety. Organise and inspect the content of information and advertisement, collaborate to participate to inspection to settle the food safety complaints. Collaborate with the related agents of Ministry of Culture and Information to manage the information advertisement on food.
7. Be the contact point to manage edition of documents, communication products, exhibition, fairs and the other communication related to food safety. Be responsible for edition of the new "Food safety" in order.
8. Be the contact point to set the rules on requirement of knowledge on food safety for producers and food business. Participate in writing the standardized document on food safety.
9. Compete other missions assigned by the Director General..

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

Financial-Account division

I. Function

Assist the Director General to manage finance for the VFA activities.

II. Tasks and Responsibilities

1. Manage state property of the VFA
2. Find budget and finance for the actions of quality and food safety. Formulate plans of income and expenses according to state regulations. Management and control budget and the use of budget, material, state and public property, and the execution of income and expenses proposals in accordance with government regulations.
3. To draw the balance-sheets with superior authorities.
4. Account and report the fiscal and financial balancesheets in accordance with the legislation.
5. Collect, analyses, synthetize the budget, sponsored and provided finance, the use of financial resources, and the use of arose receipts.
6. Guide, monitor the execution of fiscal regime, expenses of the departments to follow fiscal regulation of the government.
7. Collaborate with the departments to plan the fiscal and financial proposals, to monitor budget delivering, to draw the fiscal balance-sheets of the functional Institutes and the budgets for trainings, workshops, seminars and conferences.
8. Set and monitor travel payments of the servants according to regulations.
9. Compete other missions assigned by the Director General..

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

The Integration and Development division

I. Function

Assist the Director General to develop the integration and foreign affairs.

II. Missions and Responsibilities

1. Develop the VFA activities to realize the obligation signed in related international agreements such as SPS and TBT.
2. Be the contact point of the VFA to the offices of SPS, TBT, ACCSQ and related international organizations.
3. Be the contact point to collaborate with the regional and international associations on the food safety for the integration and development. Deal with the conflict associated to SPS, TBT.
4. Summarize, verify the conformity of the domestic standards and regulations on food safety to the regional and international ones satisfying the requirement of integration and development. Be the contact point to collect and analyse the suggestions to international standards and regulation related to food safety.
5. Provide the Director Board with document and information related to the integration.
6. Be the contact point to find aid and grand sources. Receive and manage related international projects .
7. Take part the meetings, seminars, tranings, and draft related standardized document.
8. Monitor, manage, report on in-out delegations. Assure the reception of foreign affairs.
9. Compete other missions assigned by the Director General.

Functions, Tasks and Responsibilities of the VFA's Division General Administration division

The Network Direction division

I. Function

Assist the Director General to guide the professional and special skills on food safety in the network.

II. Missions and Responsibilities

1. Guide, control, monitor and supervise state management of food safety in the network.
2. be the contact point to guide, regulate and coordinate the activities to ensure food safety for vendor foods, foods using in festivals, fairs, resorts, market, community kitchens, schools, and hospitals.
3. Usually have a thorough grasp of the statement of resources, statement of activities and problems as well as propose measures to solve, correct actions for food safety in the network.
4. Be the contact point to competence or collaborate with related agents and organizations in the management of food contamination risks, in the measures of investigation, prevention and correction of food-borne diseases, and in the missions of disaster and injury prevention.
5. Monitor and collect the control, inspect results and be the contact point to hold control, inspect, solve the complaints and denounces on food safety.
6. Be the contact point to build and guide the requirements on food safety and hygiene conditions. Manage the conferment and revoke the permission of the hygiene conditions and food safety. Admit and certificate GMP, GHP, HACCP and other related issues.
7. Provide information of the network for the reports, planning of the VFA. Take part in organizing training courses, seminars, workshops and drafting related standard document and text.
8. Study, organize research activities, propose, develop modern models on food safety.
9. Complete other missions assigned by the Director General.

Import food control agency



Vietnam food administration system

